

## General Terms and Conditions for services provided by RUAG companies with their place of business in Switzerland (GTC Services)\*

### 1. Scope and validity

- 1.1 These GTC Services govern the conclusion, content and performance of contractual relationships and the provision of services by RUAG. Unless otherwise agreed in writing, the General Terms and Conditions for the sale of goods, the performance of work as well as for the supply of other deliverables by RUAG companies with their place of business in Switzerland (GTC) shall apply for work contracts, purchase of goods and similar contracts.
- 1.2 These GTC Services shall be considered accepted if the contractual partner orders from RUAG and reference is made to them in the offer or in the order confirmation. General Terms and Conditions of the contractual partner are explicitly excluded.

### 2. Offer and order

- 2.1 An offer submitted by RUAG is valid during the period mentioned in the offer. If there is no respective information, RUAG remains bound for 30 days.
- 2.2 If the order of the contractual partner deviates from the offer or from the order confirmation of RUAG, the offer, the order confirmation respectively, applies, unless the contractual partner raises an objection immediately after receipt.
- 2.3 Orders are only binding if they are placed in writing or subsequently confirmed in writing.

### 3. Execution

- 3.1 RUAG undertakes to execute the agreed service faithfully and carefully, but owes no success.
- 3.2 If for the execution RUAG has to enter the contractual partner's premises, it shall comply with the client's company regulations, in particular with the safety regulations and house rules, which it will be handed upon request.

### 4. Enlisting of third parties

- 4.1 RUAG is entitled to enlist third parties for the provision of the services, unless a personal provision of the services is mandatory.
- 4.2 RUAG remains responsible toward the contractual partner for the provision of the services.

### 5. Remuneration and expenses

- 5.1 The contractual partner makes a remuneration compensating for the services agreed upon in writing in the contract. Unless expressly otherwise agreed in writing, it is due net, excluding taxes and duties, without deductions.
- 5.2 Appropriate accommodation, travel and transport costs in connection with the provision of the services shall be paid by the contractual partner in addition.

### 6. Terms of payment

- 6.1 Unless otherwise agreed in writing, the payments are due at once, payable to RUAG within 30 days from the invoice date without any deduction.
- 6.2 RUAG can ask for partial payments (downpayments and instalments).
- 6.3 The payment dates have to be complied with, even if the services are delayed for reasons for which RUAG is not responsible.

### 7. Delivery times and default of delivery

- 7.1 Delivery times are considered kept if until their expiry the services agreed upon in writing have been provided by RUAG.
- 7.2 If RUAG cannot comply with a delivery time for reasons for which it is not responsible (e.g. due to unfulfilled obligation to co-operate of the contractual partner or the fault of third parties), it is extended appropriately.

### 8. Place of performance

- 8.1 Unless otherwise agreed in writing, the premises of RUAG are the place of performance.

- 8.2 With the delivery to the place of performance, title and risk are transferred to the contractual partner.

### 9. Liability

RUAG is only liable for violations of contract caused through gross negligence or intentionally. Liability for auxiliary personnel is excluded.

### 10. Force Majeure

- 10.1 RUAG shall not be held responsible for failure to perform or delay in performing any of its contractual obligations if such failure or delay is due to unforeseeable events beyond its reasonable control, whether arising from natural causes or human agency ("Force Majeure"), including but not limited to acts of God, war, terrorism, insurrection, epidemics, sabotage, labor disputes, strikes, lock-outs, shortages of labor, interruption or delays in transportation, fire, explosion, equipment or machinery breakdown, failure or delays of RUAG's source of supply, shortage in material or energy, acts, orders or priorities of any aviation authority or government (e.g. non-issuance of an export license or non-approval of service deliveries as well as the withdrawal of such an export authorization) and embargo.

- 10.2 RUAG shall notify the Customer in writing within two weeks following the occurrence of any event of Force Majeure citing this clause in said notice and shall supply all relevant information about its effects on the performance of its contractual obligations.

- 10.3 Unless mutually agreed to in writing, if RUAG is unable to perform because of Force Majeure, RUAG is temporarily excused from performance while the incident of Force Majeure is occurring and obligated to perform once the incident ends. RUAG shall not be subject to damage claims.

- 10.4 In case the duration of Force Majeure exceeds six months, the parties will have the right to terminate this contractual relationship immediately. Contractual obligations performed shall be remunerated. If the purchase price has been paid by the Customer in full, RUAG will refund the purchase price less the accrued costs and expenses of the contractual obligations.

### 11. Termination and revocation

- 11.1 The parties may terminate or revoke the contract in writing at any time.
- 11.2 In case of a termination of contract acc. to clause 10.1 above RUAG shall be entitled to compensation for services already provided.
- 11.3 In case of a termination at an inopportune juncture, claims for compensation of any resultant damages remain reserved.

### 12. Instructions and cooperation

- 12.1 Instructions by the contractual partner are only binding if they are given in writing or subsequently confirmed in writing. Mere suggestions and proposals by the contractual partner are not considered instructions and do not have to be observed for the proper fulfillment of the contract.
- 12.2 The contractual partner undertakes to provide RUAG timely and completely with all documents, information, approvals, rights of access and use required for the provision of the services.

### 13. Emerging intellectual property rights

- 13.1 Intellectual property rights (copyrights, patent rights, etc.) that are created during the performance of the contract, particularly on works, concepts, hardware and individual software including source code, program description in written (clause 22 does not apply in this case) or machine-readable form specially developed by RUAG belong to RUAG.
- 13.2 The contractual partner has a non-transferable and non-exclusive right to use the emerging intellectual property rights within the purpose of the contract. In case of software, this right includes the use of the hardware agreed in writing and their successor systems. For a changed operating system or higher performance, the modification and extension of the right of use requires the approval of RUAG.
- 13.3 Both parties are entitled to use and dispose of ideas, procedures and methods which are not protected by law, but without being under the obligation to disclose them.

\*This is a translation. In case of inconsistencies, the original German version prevails.

#### 14. Pre-existing intellectual property rights

- 14.1 Pre-existing intellectual property rights (copyrights, patent rights, etc.) remain with RUAG or third parties.
- 14.2 The contractual partner obtains a non-exclusive and non-transferable right to use the existing intellectual property rights for the purpose agreed in writing.

#### 15. Infringement of intellectual property rights

- 15.1 RUAG shall contest at its own cost and risk any third-party claims arising from infringement of intellectual property rights. The contractual partner informs RUAG immediately in writing about claims of third parties due to infringement of intellectual property rights. He lets RUAG conduct a possible trial and take care of the measures and instructions for a settlement in court or out of court of the lawsuit. In case of a trial, the contractual partner shall consult RUAG immediately. If necessary, he takes first damage-reducing measures.
- 15.2 Under these conditions, RUAG assumes the costs accruing to and damages paid by the contractual partner. In case of a settlement out of court, RUAG makes the payment to third parties agreed in writing, if it has previously agreed to it in writing.

#### 16. Confidentiality

- 16.1 Both parties shall treat in strict confidence all information which is neither generally known nor generally accessible and shall use it only for the purpose of fulfilling the concluded contract. Moreover, the parties shall ensure the confidential treatment by their personnel and consulted specialists. In case of doubt, all information is to be treated confidentially.
- 16.2 Confidential information of a party does not include information which:
- was already known to the other party before it was made accessible by the disclosing party;
  - is or becomes generally known without the other party's responsibility;
  - was disclosed to the other party by a third party without any transfer restriction;
  - was developed by the other party itself without using or referring the confidential information of the protected party;
  - has to be disclosed based on a legally binding decision of a law court, administrative or other authority. In this case, the party under the obligation to disclose has to inform the other party immediately about the decision and support protective measures the other party may want to take.
- 16.3 This obligation of confidentiality already exists prior to the conclusion of the contract and remains valid for a period of 3 years after termination of the contractual relationship.
- 16.4 Without the approval of the other party, the disclosure of information to third parties is not permitted. The companies of the RUAG Group, particularly the RUAG MRO Holding Ltd as well as its subsidiaries and enlisted specialists (lawyers, auditors, experts) are not third parties in terms of this agreement. If the approval is given, the obligations of secrecy are to be transferred to the receiving third party.
- 16.5 Advertising and publications about specific services in connection with the contractual relationship require the written approval of the other party. Without the written approval of RUAG, the contractual partner may not advertise the fact that a cooperation between the parties exists or existed and may not give RUAG as a reference.
- 16.6 If a party violates the above-mentioned obligations of confidentiality, it owes, unless otherwise agreed in writing, a payment to the other party, unless it can prove that it was not at fault. For each case the payment amounts to 10% of the entire compensation for purchase, service and similar contracts or 10% of the annual compensation for continuing obligations, but no more than CHF 50,000.00 per case. This payment does not relieve the party from the obligation of confidentiality; but it is credited against the damages to be paid. Possible penal consequences remain reserved.**

#### 17. Data protection

Each party may have access to personal data (for example names, functions, business units, contract details and communication data) relating to the other party's employees, representatives, consultants, agents, contractors and other personnel ("Personnel"; "Personnel Data") in relation with the contract that is subject to these GTC Services. The parties agree that they act as independent controllers in relation with such Personnel Data unless expressly otherwise agreed in writing by the parties. Personnel

Data may only be processed in accordance with applicable law, applying appropriate security measures (e.g. technical and organizational measures, etc.), and only in order to enter into and perform the contract and compatible purposes including but not limited to order and payment processing, tolls, taxes and import/export management, customer relationship management, business accounting and general administrative purposes. Each party undertakes to inform its own Personnel about the processing of Personnel Data by the other party, in accordance with applicable law. Additional details about RUAG's data processing are set out in RUAG's privacy notices (see [www.ruag.ch/en/privacy](http://www.ruag.ch/en/privacy)).

#### 18. Compliance

- 18.1 The parties comply with applicable legal standards, particularly with the competition and antitrust laws, industrial safety and child protection provisions (e.g. regarding conflict commodities), the prohibition of human trafficking and with the core conventions of the International Labor Organisation as well as with the provision against counterfeits or for the protection of the environment and of health (e.g. guidelines like REACH and RoHS). The contractual partner complies with the current code of conduct for business partners of RUAG, which he will be handed upon request.
- 18.2 The parties commit themselves not to accept financial or other favors, if in return the giving party expects an unjustified advantage or is rewarded. They also commit themselves to observe the Convention on Combating Bribery of Foreign Public Officials in International Business Transactions concluded within the OECD on 17 December 1997 also in private business transactions.
- 18.3 The parties shall commit their personnel, subcontractors, sub-suppliers and other third parties enlisted for the fulfillment of the contract contractually to compliance with this article.
- 18.4 If one of the parties violates the above-mentioned compliance commitments, it shall owe a contractual penalty, unless it can prove that it was not at fault. For each case of violation, this penalty amounts to 10% of the total remuneration or 10% of an annual remuneration in case of a recurring remuneration, but no more than CHF 50,000.00. This payment does not relieve the respective party from its contractual obligations; however, it is credited against the compensation for damages to be paid. Penal consequences remain reserved.**

#### 19. Assignment and pledging

- 19.1 The contractual relationship or rights and duties therefrom can only be assigned or pledged after previous written approval of the other party. Apart from that, RUAG may assign right and duties from the contract to another company from the RUAG Group at any time.

#### 20. Set-off

- 20.1 The contractual partner shall not be entitled to set-off.

#### 21. Notices and alterations of contract

Notices as well as supplements and alterations of these GTC or to the contract subject to these GTC and its contractual components shall only be valid if they are made or agreed to in writing by the parties.

#### 22. Electronic signature

Each party agrees that the term "writing" includes the electronic form and that all electronic signatures appearing on notices, documents or contracts shall be equivalent in terms of validity, enforceability and admissibility to the written form according to this clause. A simple electronic signature is sufficient, unless otherwise provided by law. Electronically signed notices, documents or contracts may also be transmitted electronically.

#### 23. Applicable law and jurisdiction

- 23.1 For the rest material Swiss Law shall apply, excluding its rules on conflicts of legal systems (in particular, the Swiss Federal Act on Private International Law of 18 December 1987). The United Nations Convention on Contracts for the International Sale of Goods shall be expressly excluded.
- 23.2 For all disputes arising out of or in connection with the contractual relationship only the law courts at the domicile of RUAG shall be competent.